

Key Deadlines from TGEU's General Assembly Statutes and Standing Orders

General Assembly Date: 23 November 2024

1. General Assembly Call

Deadline: No later than 8 weeks prior to the General Assembly.

Requirement: The Board must invite members via email at least 8 weeks before the assembly date, as per §5.

27 September 2024

2. Agenda Announcement

Deadline: 4 weeks prior to the General Assembly.

Requirement: The agenda must be sent to all members no later than 4 weeks before the event, as outlined in §5.

25 October 2024

3. Motion Submission for Ordinary General Assembly

Deadline: At least 2 weeks prior to the General Assembly.

Requirement: Motions to be filed by members must be submitted two weeks before the General Assembly, per §5.

8 November 2024

4. Nominations for Elections (Board, Co-Chairs, Auditors, Pre-Election Committee)

Deadline: 2 weeks prior to the General Assembly.

Requirement: Nominations for elections must be submitted by full members and the Board, following the statutes §§13, 14, and 20, as stated in §6.

8 November 2024

5. List of Nominations

Deadline: Sent to full members with the final agenda.

Requirement: The list of nominations for elections is included with the final agenda according to §7.

8 November 2024

6. Amendments to the Agenda

Deadline: 2 weeks prior to the Ordinary General Assembly; 1 week for Extraordinary General Assembly.

Requirement: Full members or the Board may submit proposals, amendments, or other business until these deadlines, as detailed in §9.

8 November 2024

7. Minutes of the General Assembly

Deadline: Approved within 14 days after the General Assembly.

Requirement: The minutes must be sent to the chairs of the General Assembly and the TGEU Co-chairs for approval within 14 days of the assembly, after which they must be signed and distributed to all members, per §36 and §37.

7 December 2024

IMPORTANT TO NOTE

Agenda Responsibility:

The Board is responsible for preparing and circulating the preliminary and final agenda. The agenda must follow the timetable published in the Standing Order Art. 2 and the Statutes.

Board Rejects Proposals

If a proposal or amendment from a full member is deemed inappropriate by the Board, it must be circulated with the preliminary and/or final agenda, along with a statement explaining why it is not considered appropriate.

The GA can overrule the Board's decision with a simple majority.

Pre-Election Committee:

Elected by the GA, consisting of 3-5 persons from the TGEU membership.

Members of the Board, Staff, or Internal Auditors cannot serve on the Pre-Election Committee.

The committee supports candidates in preparing for office, including informing them of expectations, roles, and responsibilities.

Candidate Requirements:

Candidacy motions must include a description of the candidates and their proposed engagement with the Association.

All candidacies need to be endorsed by at least one full member.

Candidates must be available for interviews or written communication with the Pre-Election Committee

NOT APPLICABLE

Extraordinary General Assembly Call

Deadline: At least 3 weeks prior to the Extraordinary General Assembly.

Requirement: All members must be invited at least three weeks before the extraordinary assembly, according to §8

Extraordinary General Assembly Agenda

Deadline: 2 weeks prior to the Extraordinary General Assembly.

Requirement: The agenda must be published two weeks before an extraordinary General Assembly, per §8.

Motion Submission for Extraordinary General Assembly

Deadline: 1 week prior to the Extraordinary General Assembly.

Requirement: Motions to the assembly must be filed no later than one week before the meeting, as outlined in §8.
